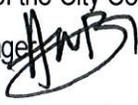




MEMORANDUM

To: Honorable Mayor and Members of the City Council
From: Howard W. Brown, Jr., City Manager 
CC: City Department Directors
Date: June 24, 2017
Re: **Bi-Monthly Update and Report (Week Ending Saturday, June 25, 2017)**

Administration

- The City Staff worked with Vice-Mayor Fidencio Gallardo to hold a candlelight vigil to honor the victims of the Orlando shooting. The vigil was held in front of City Hall on Sunday, June 19 at 5 a.m. Present at the vigil was Mayor Romero and Council Members Ana Maria Quintana and Nestor Enrique Valencia.
- There will be a closed session on Labor Negotiations on July 13, 2016 at 6 pm.
- **We plan to hold a special call meeting on Wednesday, June 29, 2016 at 7:00 pm to discuss the following:**
 - Warrant List – Aleshire and Wynder's payment
 - Acceptance of 2015 JAG Grant
 - Discussion and Authorization to proceed with retaining a Planning and Engineering Consultant to prepare a specific plan, overlay or appropriate zoning control to regulate City Centre / downtown Bell in an amount not to exceed \$50,000.
- We plan to have a closed session on Labor Negotiations on July 13, 2016 at 6 pm.

Community Development:

Planning Division

- Worker productivity issues are apparent in the department. Carlos Chacon, Associate Planner, resigned on June 17, 2016 and Pearl Sanchez, Planner Technician, is out on leave indefinitely. The city will cover the front counter utilizing Interwest Building Safety staff and MuniTemps until the Associate Planner position can be successfully filled.

Economic Development Division

- The Economic Development Division has started initiating the "rebranding" of the city. The Division has set up an in-house rebranding team that will provide recommendations for a city exhibit booth, marketing brochure and trinkets, and update of the website. In addition, the Division will assist in the distribution of

press releases related to Economic Development and will plan to kick off a series of Economic Development forums and meetings in the month of July.

- The Economic Development Division has continued negotiations with Arroyo Seco, LLC for the development of the former Western Auto site. The staff has received the appraisal back from the consultant and we are currently assessing the next steps in the acquisition and disposition of City and Successor Agency property.

Code Enforcement Division:

In addition to attending the General Plan community meetings, the Code Enforcement Division is assisting in establishing National Code Enforcement Week with the California Code Enforcement Association. The Division is also preparation to host a regional Code Enforcement training session in August 2016

Police Department

- On June 23, 2016, at approximately 0400 hours, Officer Lopez was covering dispatch when his attention was drawn to our video surveillance camera pointed directly to the front of Bank of America. Officer Lopez observed two male subjects walk up to the mail box and remove mail from the U.S Post Office mail box. One subject stuffed his pockets with mail as the other acted as a lookout. Officer Lopez quickly dispatched officers and arrested the two subjects without incident. (16-2553)
- On June 24, 2016, at approximately 0200 hours, officer Silva attempted to conduct a pedestrian stop on a known "Loma Vista Place, LVPL" gang member. The subject immediately ran from officer Silva. The subject was not apprehended. Later the same morning, it was revealed that the same subject had just committed vandalism and is wanted on an outstanding Bell PD warrant for a weapons violation (warrant is for \$150,000). The subject is known and is still outstanding. (16-2552)
- On June 23, 2016, at approximately 0900 hours, Officers responded to the area of Heliotrope Avenue and Beck Avenue in regards to a suspicious person walking into the reporting party's neighbor's driveway. Upon arrival, we saw a subject that was heavily under the influence of suspected PCP. The subject was waving his arms from side to side and up and down as he ran. He was running in circles flailing his arms around the pine trees that were located in the front yard. He was hitting the pine trees with his arms as he ran around them. Additional units responded and subdued the individual until medics arrived. The subject was subsequently transported to HP Community Hospital. (16-2544)
- On June 23, 2016, at approximately 0940 hours, officers responded to a possible residential burglary in progress. The reporting party saw two individuals break the side door window of the residence and make their way inside. Upon our arrival we set up a perimeter around the residence and made entry. We located two subjects in the one of the bedrooms of the residence and they were quickly taken into custody. (16-2545)

Community Services Department

- The United States Tennis Association (USTA) held a training session on Tuesday, June 14 to teach staff tennis fundamentals to incorporate to our park programs. They also provided staff with free tennis rackets, balls and portable nets.
- The CSD staff was approved to be a site for the Los Angeles Food Bank. They provide free lunch meals to the Fun Camp participants.
- CSD held our annual Department Staff Retreat at the Bell Community Center on Sunday, June 12. The theme of the training was "Your inner superhero" and we covered leadership.
- CSD has begun the process to apply for the California Youth Soccer and Recreation Development Program for up to \$1 million dollars. The grant is due on November 1, 2016.
- The Bell Library HVAC unit has been ordered, it will take approximately 4-6 weeks for installation since it needs to be custom built for the building.
- CSD is currently working with the County of Los Angeles to renew the Bell Library lease.

Finance Department

- The Year End Audit will begin the first week of September 2016. The Year End Audit is important because it verifies the accuracy of the City's financial and performance reporting and supports the integrity of the processes in place to ensure funds are being distributed in the manner intended. This helps to ensure the City is being good stewards of the public's money. Ultimately, allows for us to comply with California law and Governmental Accounting and Standards Board (GASB) requirements.
- The City successfully adopted an Operating Budget for Fiscal Year FY 2016 – 2017. The city of Bell proposed budget for fiscal year 2016-2017, with General Fund (and related funds) expenditures proposed at \$16,841,100 and Special Revenue Funds at \$15,259,080 with a total all funds expenditures of \$32,100,180. (These figures were as of June 15).

