



# CITY OF BELL

6330 PINE AVENUE, BELL, CALIFORNIA 90201 - TELEPHONE (323) 588-6211  
CITY ENGINEER/PUBLIC WORKS DEPARTMENT

<b>PERMIT NUMBER</b>
DATE ISSUED:
DATE EXPIRES:

ENCROACHMENT PERMIT      EXCAVATION PERMIT      CONSTRUCTION PERMIT      OBSTRUCTION PERMIT

<b>Applicant:</b>					
<b>Address:</b>		<b>City:</b>		<b>State:</b>	<b>Zip:</b>
<b>Contact Name:</b>		<b>Contact Number:</b>		<b>24 Hour Number:</b>	
<b>Job Location:</b>					

<b>Description of Work to be Performed:</b>					

<b>Work Start Date:</b>		<b>Work Completion Date:</b>			
<b>Traffic Control:</b>	<b>Note: Must Comply with current California M.U.T.C.D. and W.A.T.C.H. handbook</b>				
	No Traffic Control Required	Traffic Control Plan Attached	Traffic Control Per M.U.T.C.D and W.A.T.C.H.		
<b>Insurance:</b>	General Liability	Workers Comp	Exempt (Self-Insured)		

Please Call 323-588-6211 for Inspection 48 hr. before start of work. (Note: Failure to request an inspection may result in shutdown of work operations and/or penalties).  
After Hours Emergency Call 323-585-1245 Bell P.D. or 323-881-2455 Bell F.D.

DigAlert services are paid for by the utility companies making it free for anyone doing digging.

<b>Additional Requirements:</b>					

This permit is issued subject to all applicable provisions of the Bell Municipal Code, the attachments heron, and any requirements indicated on the reverse side. In consideration of the granting of this permit, it is agreed by the applicant that the City of Bell, its officers and employees shall be held harmless by the applicant from any liability or responsibility for any accident, loss or damage to persons or property, happening or occurring as the proximate result of any of the work undertaken pursuant to this permit, and that all said liabilities are hereby assumed by the applicant. Applicant shall keep the public right of way clean and clear of building materials on all streets. Refuse or unused materials and USA markings shall be removed within three (3) days after completion of the work or it may be removed by the City and the cost of removal billed to the applicant. Take measures to protect storm drain inlets prior to construction (asphalt, concrete removal, sawcutting, applying seal coat, slurry seal, etc.) Cover inlets or block or berm around inlets using sandbags or equivalent filter devices. Clean afterwards by sweeping or vacuuming all related materials. If it rains, take appropriate action to prevent pollution of storm water runoff. A copy of a valid permit and signed plans **must** be kept at the project site **at all times** while work is in progress. It is further agreed that if any part of the encroachment or Substructure authorized by this permit interferes with the future use of the street by the general public, it will be removed or relocated, as designed by the **CITY ENGINEER** at the expense of the permittee or his successor in interest.



<b>Signature of Applicant OR Authorized Agent:</b>		<b>Title:</b>		<b>Date:</b>	
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THIS PERMIT IS INVALID UNLESS SIGNED BY AN APPROPRIATE CITY OFFICIAL AND VALIDATED.

**FOR CITY USE ONLY BELOW THIS LINE**

Comments	FEES	AMOUNT
	R&R or Repair Charge: _____	\$ _____
	Special Deposit: _____	\$ _____
	Inspection Fee: _____	\$ _____
	Permit Issuance: _____	\$ _____
	Method of Payment: _____	\$ _____
	TOTAL: _____	\$ _____

VALIDATION APPROVED BY: \_\_\_\_\_ Title: \_\_\_\_\_ Date: \_\_\_\_\_

<b>INSPECTOR'S USE ONLY</b>	<b>DATE WORK COMPLETED:</b>	<b>DEPOSIT SIGN OFF:</b>	<b>REFUND DEPOSIT</b>	<b>HOLD DEPOSIT</b>
<b>Comments:</b>				
INSPECTION APPROVED BY: _____ Title: _____ Date: _____				

## INSTRUCTIONS TO PERMITEE

**1. If application made for an Encroachment or Obstruction Permit, the applicant shall provide on the permit the following information:**

- a) A description of the proposed encroachment or obstruction.
- b) The purpose for which the encroachment or obstruction is requested.
- c) The extent and exact location of the encroachment or obstruction within the public street.

**2. If application is made for an Excavation Permit, the applicant shall provide on the permit the following information:**

- a) The dimensions of the proposed excavation.
- b) The purpose for which the excavation is to be made.
- c) The type of pavement, if any, to be cut.
- d) The size and type of pipe to be installed repaired or abandoned.

**3. If application is made for a construction permit, the applicant shall submit a sketch of the propose work and its proximity to front and side property line and shall provide on the permit the following information:**

- a) The type of construction proposed (concrete curb, concrete sidewalk, asphalt, pavement, etc)
- b) The dimensions and total amount of construction in square feet or lineal feet, as applicable.
- c) The dimensions type and total amount of existing improvements to be removed.

**4. All work authorized by any City Engineer permit shall be done in strict compliance with the following requirements:**

- a) For inspection, call the City Engineer/Public Work Department at: (323) 588-6211 not less than 48 hours prior to commencement of work.
- b) All work must be completed within the time specified on the permit or within any extension of time granted by the City Engineer.
- c) Concrete sidewalk shall be cut to the nearest score mark (joint to joint).
- d) All Portland cement concrete shall be cut prior to excavation by means of a concrete saw.
- e) Provisions shall be made for barricades, lights and flagmen to adequately protect the traveling public during construction and excavation operations to the satisfaction of the City Engineer.
- f) All of the backfill shall be mechanically compacted to 95% of the maximum relative density of the soil unless other means of compaction are approved by the City Engineer.
- g) All work must be diligently prosecuted to completion in as short a time as possible, and if not so prosecuted this permit may be cancelled.
- h) Applicant shall advice the City Engineer of completion of the work authorized by this permit within 24 hours following completion and request clearance of the permit by the City Engineer.
- i) All work shall be performed in accordance with the latest edition of "Standard Specifications for Public Works Construction" unless other specification are approved by the City Engineer/Public Works Department. The attached requirements are hereby made a part of this permit.