

RESOLUTION NO. 2014-51

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF BELL, CALIFORNIA, ADOPTING A RECORDS RETENTION SCHEDULE AND AUTHORIZING DESTRUCTION OF CERTAIN CITY RECORDS

WHEREAS, the City Council finds that the maintenance of numerous records is expensive, slows document retrieval, and is not necessary after a certain period of time for the effective and efficient operation of the government of the City of Bell; and

WHEREAS, Section 34090 of the California Government Code provides a procedure whereby certain City record may be destroyed after it has served its purpose and is no longer required; and

WHEREAS, the State of California has adopted guidelines for retention period for various government records;

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF BELL DOES RESOLVE AS FOLLOWS:

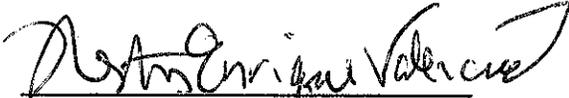
Section 1. The records of the City of Bell, as set forth in the Records Retention Schedule Exhibit A attached hereto and incorporated herein by this reference, are hereby authorized to be destroyed as provided by Section 34090 et seq. of the California Government Code and in accordance with the provision of said schedule upon the request of the City Department Heads and written consent of the City Clerk and City Attorney, without further action by the City Council of the City of Bell.

Section 2. The term "records" as used herein shall include documents, instructions, books, microforms, electronic files, magnetic tape, optical media, or papers; as defined by the California Public Records Act.

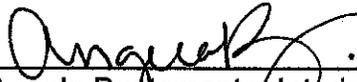
Section 3. The City Clerk shall certify to the passage and adoption of this resolution and enter it into the book of original resolutions.

Section 4. This resolution shall become effective immediately upon its passage and adoption.

ADOPTED AND APPROVED THIS 10TH DAY OF SEPTEMBER, 2014


Nestor Enrique Valencia, Mayor

ATTEST:


Angela Bustamante, Interim City Clerk

APPROVED AS TO FORM:


David J. Aleshire, City Attorney

CERTIFICATE OF ATTESTATION AND ORIGINALITY

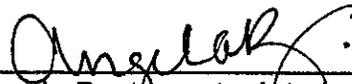
I, Angela Bustamante, Acting City Clerk of the City of Bell, hereby attest to and certify that the foregoing resolution is the original resolution adopted by the Bell City Council at its regular meeting held on the 10th day of September, 2014, by the following vote:

AYES: Councilmembers Quintana, Saleh, Vice Mayor Romero and Mayor Valencia

NOES: None

ABSENT: Councilmember Alvarez

ASBTAIN: None


Angela Bustamante, Interim City Clerk